

2021-2022 Student and/or Spouse Tax Filer Verification of 2019 Income

Name: _____ Alt ID: _____

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, you must confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are any differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. You school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid is not delayed.

WARNING: Anyone who purposefully gives false information on this worksheet may be fined, sentenced to prison, or both.

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the Financial Aid Office if the student or spouse filed separate IRS Income Tax Returns for 2019 or filed an Amended Tax Return.

Instructions: Complete this section if the student or spouse filed or will file a 2019 IRS Income Tax Return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2019 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the filer.

Check the box that applies:

- The student has used the IRS DRT in the *FAFSA on the Web* to transfer 2019 IRS Income Tax Return information into the student's FAFSA.
- The student has said yes to use the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2019 IRS Income Tax Return information into the student's FAFSA.
- The student is unable to or chooses not to use the IRS DRT in the *FAFSA on the Web*, and instead will provide the school with a **2019 IRS Tax Return Transcript(s)**.

A **2019 Tax Return Transcript** may be obtained through:

- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

. If the student or spouse filed separate 2019 IRS Income Tax Returns, the IRS DRT cannot be used and the **2019 Income Tax Return Transcript(s) must be provided for each.**

Certification and Signatures

Each person signing this worksheet certifies that all the information reported is complete and correct. This worksheet must be signed by the student.

Student Signature _____ Date: _____