

**Office of Financial Aid**

## Parent Non-Tax Filer – Verification of 2019 Income (Dependent Student)

Your 2021–22 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, you must confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

**WARNING: Anyone who purposely gives false or misleading information on this worksheet may be fined, sentenced to prison, or both.**

\_\_\_\_\_

Student's Printed Name

\_\_\_\_\_

Student's ID Number

The instructions and certifications below apply to each parent included in the household. Complete this section if the parent(s) will not file and are not required to file a 2019 IRS Income Tax Return. In addition to this form, provide an IRS Verification of Non-Filing Letter dated on or after October 1, 2020. The Non-Filing Letter may be obtained online at [www.irs.gov](http://www.irs.gov), Get Transcript Online.

**Check the box that applies:**

- One or both parents were not employed and no income was earned from work in 2019.
- One or both parents were employed in 2019. In the chart below list, the names of all employers, the amount earned from each employer in 2019, and whether an IRS W-2 form is provided. (If more space is needed, provide a separate page with the student's name and ID number at the top.
- List every employer even if the employer did not issue an IRS W-2 form.
  - Attach copies of all 2019 IRS W-2 forms issued to the parents by their employers

Parent/Guardian's Name	Employer's Name	2019 Amount Earned	IRS W-2 Provided? Yes/No
Johnny Hopkins	ABC Auto (example)	\$2054	Yes
<b>Total</b>		\$ 0	

**Certification and Signature**

Each person signing this worksheet certifies that all the information reported on it is complete and correct. This worksheet must be signed by the parent.

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Date

Current students should submit the completed forms electronically using the document upload tool available via SIS. After logging into SIS, navigate to Financial Aid, Online Forms, and select "FA-Document Upload Form."  
 Otherwise, please send the form via email. Contact our office for more information.