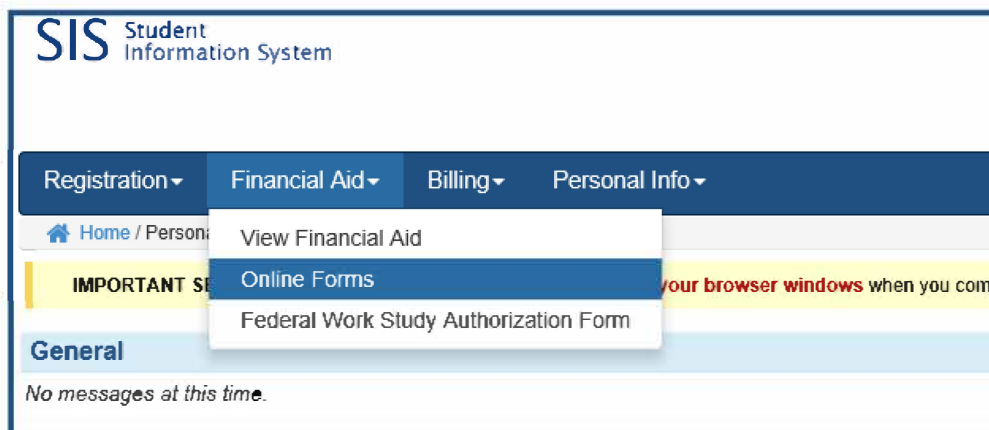


How to Request or Adjust a Loan

Step 1: Log in to your JHU SIS account at sis.jhu.edu. Navigate to the *Financial Aid* tab, click *Online Forms*.



Step 2: Select *FA—Loan Action Form*.

Step 3: Your name, date of birth, email, and phone should populate automatically. After selecting the correct award year and confirming your academic level, indicate the type of request and enter required amounts. Complete the form, enter your electronic signature, and click Submit.

A screenshot of the 'Student Loan Action Form' from Johns Hopkins University. The form includes the university logo and the following text: 'Use this form to request new loans or an adjustment to current loans. If you need to adjust more than one type of loan, you should submit one form for each program. If you have any questions, please contact your financial aid office. Visit <https://www.jhu.edu/admissions/financial-aid/> for a list of links.' The form fields are: 'First Name', 'Last Name', 'Date of Birth', 'Email Address', 'Phone', 'Award Year *' (a dropdown menu), and 'Academic Level *' (a dropdown menu). At the bottom, there is a URL: <https://www.jhu.edu/admissions/financial-aid/> and a note: 'Your financial aid To Do List will be updated in approximately 3-5 business days.'

You will receive an email when your award is updated. Please allow approximately 5-10 business days for our office to process loan requests.

[Contact Peabody Financial Aid Office](#)