SPRING 2020
Understanding Requirements & Registration Prep

Peabody Advising
REGISTRATION GOALS

- To take the classes to maintain progress to graduation
- To follow Peabody academic and registration regulations
- To build skills and knowledge
- To pursue interests
- To have a balanced schedule
PUTTING TOGETHER YOUR SCHEDULE

- Review your requirements in your curricular grid.
- Review your progress through your degree audit.
- Confirm you don’t have alerts in SIS that will block your registration.
- Review Spring 2020 courses in SIS and make your selections.
  - Confirm if there are prerequisites and if you have taken them. If you are not eligible, change your selection.
- Check in with faculty and/or Peabody Advising & Peer Advisers with any course selection or degree progress questions.
- Register during your designated registration period:

<table>
<thead>
<tr>
<th>November</th>
<th>4-15 Monday-Saturday</th>
<th>Graduate Course Selection for the spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-15</td>
<td>Wednesday-Saturday</td>
<td>Undergraduate Course Selection for the spring semester</td>
</tr>
</tbody>
</table>
REGISTRATION RESOURCES:
CURRICULAR GRIDS

Curricular Grids (aka “the grids”) show the courses required by your program to graduate. They also show the typical sequence in which to take them, which helps you to plan for future semesters.

*Your grid is based on the year you started at Peabody.*
FINDING YOUR GRID

Grids are on Peabody’s website.

If you started before this year, your grid is found in the Academic Catalog of your year of entry, at the bottom of this page.

If you started this year, your grid is found by following this navigation:

Once there, choose your program (BM, MM, etc.), then choose your major.
The grids show:

- the different areas of study
- the specific courses or types of courses you have to take
- the number of credits required, by semester and across all the years
- the sequence and/or semesters in which to take the courses
GRID COURSE INFORMATION: UNDERGRADUATE EXAMPLE

Professional Studies courses must be taken in order. Exploring can be taken in fall or spring; Building is only offered in fall; Pitching is only offered in spring.

Theory, Ear Training & Keyboard courses must be taken in order. I & III are only offered in fall; II & IV are only offered in spring.

History of Music 1-2-3 can be taken in any order and are offered every semester.

Core courses must be taken in order. I & III are only offered in fall; II & IV are only offered in spring.

Humanities Electives can start being taken after completion of Core II. An Upper Division Elective is a Humanities Elective that is a 300-level (PY.260.3xx).

Electives can be almost any class except additional ensembles (PY.910 or PY.950) or lessons. Many Peabody students end up completing more electives than required.

Variations show changes to requirements that are specific to a major area of study. "+" indicates additional credits.
GRID COURSE INFORMATION: GRADUATE EXAMPLE

Must pass all assessment tests and/or review classes prior to taking seminars. May only take a maximum of 2 seminars (any combination) per semester.

Professional Studies courses must be taken in order. Building is only offered in fall; Pitching is only offered in spring.

Identify graduate electives by the code “G” under “Special Notes” in the course in SIS. Many Peabody students end up completing more electives than required.

Variations show changes to requirements that are specific to a major area of study. “+” and/or a number indicates additional credits.
YOUR IMPORTANT RESOURCES
DEGREE AUDITS

- Degree Audits are in SIS.
- They are specific to each student.
  - They track your progress in real time and show how the classes you have taken in the past, and those you currently are enrolled in, fulfill your requirements.
  - It is easy to see which classes are left to take.
RESOURCES: ACADEMIC REGULATIONS

- Maintain **full-time status**. Dropping below full-time jeopardizes scholarship, financial aid, and U.S. visa status.

- Do not enroll above the **maximum credits allowed per semester**.

- Confirm that you have any necessary **prerequisites** to enroll in your classes.

<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>PROGRAM</th>
<th>MINIMUM CREDITS for Full Time Status Per Semester</th>
<th>MAXIMUM CREDITS Allowed Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Students</td>
<td>Bachelor of Music</td>
<td>12</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Fine Arts</td>
<td>12</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>Performer's Certificate</td>
<td>12</td>
<td>25</td>
</tr>
<tr>
<td>Graduate Degree Students</td>
<td>Master of Music</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Master of Arts</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Doctor of Musical Arts</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>Graduate Diploma Students</td>
<td>Graduate Performance Diploma</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Artist Diploma</td>
<td>4</td>
<td>8</td>
</tr>
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RESOURCES:
SCHEDULE OF COURSES

Know the course codes:  
Y = year-long  
M = majors only  
G = graduate elective

Review course offerings by selecting “Multi-School Search” and “Krieger” or “Whiting.”
RESOURCES:
HOMEWOOD CLASSES

- Homewood classes can fulfill Humanities Electives or general Electives.
- Review process on Peabody website
- Search for classes in SIS in Krieger or Whiting.
- To enroll, use the Interdivisional Registration Form on Peabody website.
  ➢ Registration through SIS is not possible.
  ➢ Check for prerequisites.
  ➢ Obtain any necessary faculty approvals.

IMPORTANT! Submission of an IDR does not guarantee enrollment. Homewood students have first priority. Registrations for PY students occur a few weeks before the start of the semester.
RESOURCES: ADVISING

For questions about schedules, requirements, and course selections go to:

- **Lunchtime Advising**
  Dining Hall, 12-1pm on select days. Look for flyers/TV posts.

- **Peer Advisors**
  Check out their profiles on the Peabody website
  Attend their evening & weekend office hours in Friedeim Library Open Classroom
  Send an email with questions.

- **Ann Rentschler, Director of Advising, Leakin 1st floor**
  Appointments through the Peabody website
  Walk-in hours:
    - October 30 – Nov 15: 2-4pm (except Fridays)
    - November 11,13,15: 9-11am
HAPPY REGISTRATION!