

Now that you've found an apartment that interests you, a thorough inspection of the property is recommended. This should be done with the property manager present. A written copy of this or any other document describing the condition of the property should be mailed to the property manager within 15 days of taking occupancy of the space. You might also want to take pictures of the property upon moving in. Try to date the pictures as well. Make sure you keep a copy for later reference as well as include any photographs you send.

Living Room

Object	Condition
Windows	
Screens/blinds	
Door	
Walls	
Ceiling	
Floors/Carpeting	
Lighting	
Furniture	
Electrical switches and outlets	
Additional remarks:	

Dining Room

Object	Condition
Windows	
Screens/blinds	
Door	
Walls	
Ceiling	
Floors/Carpeting	
Lighting	
Furniture	
Electrical switches and outlets	
Additional remarks:	

Bathroom

Object	Condition
Sink/plumbing	
Shower/bathtub	
Shower rod	
Toilet	
Toilet paper holder	
Medicine cabinet	
Mirror	
Lighting	
Towel Rack	
Floors	
Door	
Lock	
Walls	
Ceiling	
Electrical switches and outlets	
Additional remarks:	

Kitchen

Object	Condition
Stove	
Sink/plumbing	
Refrigerator	
Cabinets	
Lighting	
Dishwasher	
Walls	
Ceilings	
Windows	
Floors	
Counters	
Electrical switches and outlets	
Additional remarks:	

Bedroom

Object	Condition
Windows	
Blinds/screens	
Door	
Lock	
Walls	
Ceiling	
Floors/Carpeting	
Lighting	
Furniture	
Closets	
Additional remarks:	

Other Items To Consider

Object	Condition
Air Conditioning	
Heating/thermostat	
Smoke detector	
Main door	
Doorbell/Intercom	
Locks	
Stairwell	
Mailbox	
Trash disposal	
Pests/Rodents	
Additional remarks:	

I certify that all information is true to the best of my knowledge. I have included photos of any major damage (if possible).

Tenant

Date

Tenant

Date

Landlord

Date