# **Regalia & Ticket Pick-up Times**

Peabody commencement tickets and regalia will be distributed on Wednesday, May 16 from 11:00 am-2:00 pm in the Unger Lounge.

Please note graduates are required to pick-up their regalia and tickets. Friends or other designated individuals may not pick up regalia or tickets on the graduate's behalf, unless special arrangements have been made through the Registrar's Office.

Also, while you are there, please complete your Grad Images Contact Card.

As a reminder, the following items need to be completed prior to receiving your diploma after the Peabody Ceremony:

- Exit Survey & Course Evaluations
- Return all library materials by May 17
- Check SIS for any stop list alerts that will stop you from receiving your diploma or transcripts.

# **Record Your Name in Marching Order**

As a Peabody ceremony participant, you should have recorded your name in Marching Order already. If you have not done so, please be sure to follow the directions in the reminder email that you received on May 2.

# **Unused Commencement Tickets & Additional Requests**

Graduates who were issued tickets for Friedberg and/or Joe Byrd Halls and no longer plan on using the tickets should return any unwanted tickets to the Box Office as soon as possible.

Graduates interested in requesting additional tickets should contact the box office at <u>boxoffice@peabody.jhu.edu</u>. Please include any required accommodations. We cannot guarantee seating in a specific hall but will do our best to accommodate as many guests as possible.

# Academic Regalia

Graduates who have not purchased their regalia from the Oak Hall website or from the JHU Barnes & Noble bookstore will need to visit the JHU Barnes & Noble bookstore on the Johns Hopkins Homewood campus. Please remember the university changed regalia vendors in 2017 and debuted new gowns for all bachelors, GPD, masters, and AD graduates. The most visible difference is the gold piping down the front of the gown. Graduates participating in the ceremony are required to have the new design.

DMA rentals will be available in Griswold Hall on Monday (group photo) and Tuesday (Commencement). DMA students will return rented regalia to Griswold Hall after the Peabody ceremony. Those attending the university ceremony on Wednesday should return their rented regalia to the return area backstage at the Royal Farms Arena. Any rented DMA regalia not returned by May 24<sup>th</sup> will result in charges.

# **Mandatory Commencement Rehearsal**

# Tuesday, May 22; 10:00 am; Griswold Hall

All graduates participating in the Peabody Commencement Ceremony are required to attend a mandatory rehearsal on Tuesday, May 22nd at 10 am in Griswold Hall. Graduates are <u>required to bring regalia</u> to the rehearsal for the class photo.

# **Class Photos**

## Tuesday, May 22; Griswold Hall

Following the Commencement rehearsal graduates will take class photos. Please be attired appropriately for the occasion and you have your cap, gown, and hood (GPD, masters, & AD only) with you. What is not covered by

your gown will be visible in the picture. Students will have the opportunity to order the group photo online from GradImages. An email from GradImages will be sent in the weeks following Commencement.

# **Graduate Portraits**

## Tuesday, May 22; Immediately following Class Photo; Griswold Hall

Photographers will be available for any graduates interested in taking individual portraits following the class photos. Graduates will be sent proofs and can purchase the photos online.

## **Post-Rehearsal Luncheon**

Tuesday, May 22; 12:00 pm – 2:00 pm; Dining Hall

## Peabody Commencement Ceremony

Wednesday, May 23, ceremony begins promptly at 10:00 am; Friedberg Concert Hall

## **Robing Rooms**

## All graduates must report to Griswold Hall in their regalia by 9:15 am

Graduates will find their calling card from the tables in the hall. <u>All graduates must be in their robing room by</u> <u>9:30am to line up for the procession.</u>

#### **Notes for Graduates**

Graduation is an exciting time and you deserve to celebrate all of your accomplishments. Please keep in mind the following notes when planning for Commencement:

- The Graduation Rehearsal on Tuesday, May 22 is mandatory for all graduates walking in the Peabody Commencement ceremony.
- Graduates, faculty, and staff are required to wear Oak Hall regalia. Please note this is a new design (from 2017), and the most visible difference is the gold piping down the front. Students who do not have approved regalia <u>will not walk</u> in the Peabody Commencement Ceremony. *No exceptions will be made.*
- Lots of pictures will be taken of you and your guests, please be attired appropriately for the occasion.
   What your gown does not cover will be visible in pictures.
- Graduates should leave all personal belongings with members of their families. *Robing rooms will not be locked nor monitored.*
- Graduates will be processing in and out of the ceremony from the back of Friedberg Hall as well as onto and off of the stage to receive their diploma. Comfortable shoes that you can walk in are highly encouraged.
- Following the ceremony graduates will process directly out and onto the Peabody Plaza where they can
  meet up with their guests.
- Graduates participating in the Commencement ceremony must stay through the entirety of the ceremony. No students will be permitted to leave early.
- Following the ceremony, the Registrar's Office will be distributing diplomas in Unger Lounge. Please
  enjoy the reception and allow 30 minutes for the staff to prepare for diploma distribution.
- Graduates and their guests must comply with the policies and regulations outlined in the Peabody student handbook while on campus. Please remember Peabody is a dry campus and has a zero tolerance policy for alcohol, tobacco, and all illegal substances. The Peabody staff and administration have the ability to take away the privilege of walking in the Commencement Ceremony for students found in violation of the code of conduct.
- You are responsible for your guests while on campus. It is important that they follow the guidelines below.

## **Information for Guests**

Graduates are responsible for communicating the following information to their guests. Failure to adhere to the guidelines below will result in non-admittance to the hall.

- Peabody Commencement is a ticketed event. All guests must present their ticket to the usher upon entrance to the hall. Guests are required to sit in the seat indicated on their ticket. Guests who do not have tickets will not be allowed. Small children who plan to sit on the lap of another guests should contact the Box Office for accommodations.
- The doors to Friedberg Hall will open at 9:00 am. We ask all guests be seated by 9:55 am in preparation for the procession to start promptly at 10:00 am.
- Guests must remain in their seats throughout the entirety of the program. Grad Images photographers have been contracted to allow graduates to obtain the best pictures possible.
- Guests are allowed to use video and hand held cameras. Tripods and selfie sticks are not permitted.
- Balloons, large flower arrangements, air horns, beach balls, food and beverages of any kind are not permitted in Friedberg Hall.
- Following the ceremony we ask that guests make plans to meet up with their graduate at the reception hosted on the Peabody Plaza.

## **Post-Commencement Reception**

## Wednesday, May 23; Peabody Plaza

Following the ceremony graduates their guests are invited to a reception the Peabody Plaza.

# Livestream

The Peabody Ceremony will be streamed on Peabody's Ustream site for anyone who is unable to attend the ceremony. The direct link will be posted on the Peabody Commencement web page at <a href="http://www.peabody.jhu.edu/graduation">www.peabody.jhu.edu/graduation</a>.

## **University Commencement Ceremony**

## Wednesday, May 24; 1:30 pm; Royal Farms Arena

Students who indicated on their petition that they will be attending the Homewood Commencement have received an email with details and instructions for the University-wide Commencement Ceremony. Please contact Jennifer Douglass in the Peabody Registrar's Office with any questions.

# JHU Website

Additional information for graduates and their guests are available at <a href="https://commencement.jhu.edu/">https://commencement.jhu.edu/</a>

# **Class of 2018 T-Shirts**

Alumni representatives will be located in the Arcade after the ceremony with Class of 2018 t-shirts for sale. The shirts include the names of the all Peabody graduates.

# **Diploma Frames**

Graduates who wish to order a diploma frame, should visit the JHU Barnes & Noble bookstore located on the Johns Hopkins Homewood campus or visit the online store.

# **JHU School Rings**

Graduates who wish to order a JHU school ring should visit <u>http://www.balfour.com/jhu/</u> for additional information.

# **Disability Accommodations**

The Peabody Conservatory values the inclusion of people with disabilities in all aspects of the campus experience. If you are a person with a disability and anticipate barriers to your full participation in this event, please contact Kyley Sommer at (667) 208-6700 or via email at <u>ksommer@jhu.edu</u>.